



TRUST ACCOUNT RECONCILIATION

SoftPro's Trust Account Reconciliation Service helps ensure compliance with ALTA Best Practice #2 and puts reconciliations in the hands of experienced, trained professionals. Our team will review your trust account to ensure that it is in sync with monthly bank activity, and also provide the critical reconciliation reports required by your state and underwriters.

MONTHLY 3-WAY RECONCILIATION

- A complete 3-way reconciliation: reconciling bank balance, book balance and escrow trial balance will be completed
- A reconciler will work with you on clearing any outstanding and/or exception items
- Preparation of escrow trust accounts with trial balances
- Lists of all open escrow balances. The trial balance provides information on all files with open balances including those files with old balances and negative balances
- Results of the reconciliation are delivered as monthly reports:
 - Escrow trial balance report
 - Book balance report
 - Statement proofing register
 - Receipts & disbursements report
 - Bank adjustments report
- A segregation of duties ensuring the reliability of the reconciliation by providing an independent reconciler other than those with signing authority

DAILY RECONCILIATION SERVICES

Our Daily Trust Account Reconciliation Service provides an extra layer of fraud protection, alerting you of any irregularities on your trust accounts. This simple and affordable solution allows you to spend your time more profitably and focus on your core business.

In addition to everything you receive with Monthly 3-Way Reconciliation, Daily Reconciliation also includes:

- An extra layer of protection against fraud, alerting you of any irregularities on your trust account
- A daily reconciliation of receipts and disbursements
- Daily clearing of all items that do not require investigation or additional information

FOR MORE INFORMATION:

Visit www.softprocorp.com/software-services/reconciliation-services/ or call

800-848-0143, ext. 1.